Tip of the Week: Ability to Copy Multiple Time Entries to the Selected Date

Some of TimeSolv's users are required to enter their time in a specific way requiring multiple duplicate entries each day.

Previously, the users could only copy a single time entry to another date. This took a lot of time to manually copy one entry at a time.

We've now updated this feature to include the ability for users to copy multiple time entries from one day to another day and that is today's Tip of the Week.

Users can select any number of time entries from Time > Search based on any criteria. After selecting the entries to be copied, select the Copy button in the upper right corner of the screen. The default date on the 'Date Selection' screen has been set to the current date.

Follow the below steps to implement this feature:

On the main 'Time Screen' you will see all the time entries. Select your preferred date range and you will see all the time entries created on that particular date. Now, you can select multiple time entries and copy them over to another day. It is that simple.

If you'd like more help on how to select multiple time entries or any tools, please call us at 1.800.715.1284, email us at support@timesolv.com or Contact support.

[Contact support](#)